

1 General

Business Partner Contact Information

Date:

Contact name:

Company name:

Position/title:

Tel.nbr:

Fax nbr:

E-mail:

- | | | | |
|-----|---|-----|----|
| 1.1 | Is a management representative of the company assigned responsible for assuring and facilitating compliance with labour laws, regulations and codes across all of your facilities?
If Yes , please provide contact information
Name:
Telephone:
e-mail: | Yes | No |
| 1.2 | Is a management representative assigned responsible for assuring and facilitating compliance with business ethics laws, regulations and codes across all of your facilities?
If yes, please provide contact information
Name:
Telephone
e-mail: | Yes | No |
| 1.3 | Is your company a member of any organisations that promote social responsibility?
If Yes , please list these memberships. | Yes | No |
| 1.4 | Does your company publish an annual Sustainability report, or similar?
If Yes , please provide a copy or a link to the web version of the report below. | Yes | No |

2 Human rights

- | | | In place | Partial | Planned | None | N/A |
|-----|--|----------|---------|---------|------|-----|
| 2.1 | Does your company have a policy and/or code of conduct that demands compliance to the internationally proclaimed human rights?
If In place , please, provide a copy or a link. | | | | | |
| 2.3 | Does your company have procedures for ensuring and monitoring compliance to internationally proclaimed human rights? | | | | | |
| 2.4 | Do your company have procedures for ensuring and monitoring compliance with existing international guidelines and standards for the use of force, if security services are used to protect operations? | | | | | |

3 Labour standards

- | | | | | | |
|-----|--|----------|---------|---------|------|
| 3.1 | Does your company have a written labour policy (or statement of commitment)?
If Yes please provide a copy. | Yes | No | | |
| 3.2 | Do you have a company-wide management system registered to SA8000, ISO26000, Ethical Trading Initiative or other recognised codes of social conduct?
If In place please specify which and go to question 3.4 | In place | Partial | Planned | None |
| 3.3 | If Planned or Partly , please tick what is or will be included in your system
Freely chosen employment (e.g., no forced, bonded, involuntary, or prison labour)

Child labour avoidance (e.g., no under-age workers, no hazardous duty for young workers)
Working hours (e.g., limits on maximum hours worked, mandatory days off)
Wages and benefits (e.g., legal wages, overtime pay, clear information)
Humane treatment (e.g., no abuse, coercion, sexual harassment, or punishment)

Non-discrimination (e.g., age, race, gender, religion, sexual or political orientation)

Freedom of association (e.g., labour unions, collective bargaining, open communication) | | | | |

3.4	Is your company certified according to OHSAS 18000, or other occupational health and safety standard? If Yes , please provide a copy of (or a link to) the certificate and move on to question 3.6	Yes	No	
3.5	Does your company have a management system for Occupational Health and Safety? If Partly or In place , please tick what is included in your system: A written health and safety policy? Procedures for risk assessment to identify, prioritise and control potentially hazardous conditions. Tracking system to identify and monitor applicable health and safety laws and legal compliance. Procedures for assessing customers, contractors and suppliers. Procedures for safety training and awareness among employees and contractors. Systematic way of working with continual improvements; targets and action plans. Periodic audits of health and safety practises at operating facilities in order to assess compliance. System for handling incidents and near misses, corrective and preventive actions. Emergency plan and periodic emergency training. Management review	In place	Partial	Planned None
3.6	Does your company freely provide personal protective equipment?	Yes	No	N/A
3.7	Does your company provide a safe and hygienic working environment with access to clean toilet facilities and potable water?	Yes	No	N/A
3.8	Does your company make sure that accommodation, where provided, is clean, safe, and meets the basic needs of the workers?	Yes	No	N/A

4 Environment

4.1	Does your company's environmental performance stay well within the frames of the environmental permit?	Yes	No	N/A
4.2	Did the company violate the thresholds of the environmental permit during the last year?	Yes	No	N/A
4.3	Does your company use technique listed in the EU BREF document of BAT? If Partly , please specify:	Yes	Partly	No
4.4	Has the company been fined for violating environmental legislation during the last five years? If Yes , please describe briefly how.	Yes	No	
4.5	Is your company certified according to ISO 14001, EMAS or other recognised environmental standard? If Yes , please provide a copy of the certificate and move on to question 5.1	Yes	No	

		In place	Partial	Planned	None
4.6	Does your company have an Environmental management system and control programme? If "partly" or "in place", please tick what is included in your system: A written and communicated environmental policy? Procedures for risk assessment to identify, prioritise and control potentially hazardous conditions. Procedures for regularly following up on environmental performance. Tracking system to identify and monitor applicable environmental laws and document legal compliance. Procedures for environmental training and awareness. Systematic way of working with continual improvements; targets and action plans. Periodic audits of environmental practises at operating facilities in order to assess compliance. Procedures for assessing customers, contractors and suppliers. System for handling incidents and near misses, corrective and preventive actions. Emergency plan and periodic emergency training. Management review				

5 Anti corruption

5.1	Does your company have a written policy/code of conduct against corruption in all its forms, including extortion and bribery? If Yes please attach this document to your answer. If no, please explain why:	Yes	No
5.2	Does your company have procedures how to handle situations when a business partner offers a bribe, or if a person within the company has taken or given a bribe?	Yes	No

6 Implementation

6.1	Does your company have procedures to follow up on the CSR performance of business partners, ie. Customers, suppliers and contractors?	Yes	No
6.2	Did your company carry out any internal audits focusing on compliance and environmental performance during last year?	Yes	No
6.3	Did an external party perform an audit covering labour rights, health and safety and environment on at least one of your operational sites during last year?	Yes	No
6.4	Would your company be open for planned as well as non planned assessments made by Boliden or a third party.	Yes	No

Comments: